Fall Course Guide 2016
# Contents

Contents .............................................................................................................................................. 2

Academic Courses at TWC .................................................................................................................. 3

About the Courses ................................................................................................................................. 4
  Classroom and Grading Policies ......................................................................................................... 4
  Evaluations ......................................................................................................................................... 4
  Course Materials and Fees ............................................................................................................... 4
  Federal Holidays ............................................................................................................................... 5
  Inclement Weather ............................................................................................................................ 5

Enrollment Procedures ....................................................................................................................... 6
  Course Enrollment ............................................................................................................................. 6
  Registering for Your Course ............................................................................................................. 6
  Add/Drop Process ............................................................................................................................... 6

Course Descriptions ............................................................................................................................ 8
  American Politics and Public Policy ................................................................................................. 8
  Business and Administration ........................................................................................................... 10
  Communications .............................................................................................................................. 13
  History, Cultural Studies and Washington, D.C. ............................................................................. 14
  International Affairs and Foreign Policy ......................................................................................... 15
  Law and Criminal Justice ............................................................................................................... 17
  Research .......................................................................................................................................... 20

Academic Course Policies ................................................................................................................... 22
  Academic Code of Conduct .......................................................................................................... 22
  Academic Misconduct .................................................................................................................... 22
  Student Grievances .......................................................................................................................... 22
**Academic Courses at TWC**

The Washington Center aims to provide its students with an integrated work and academic experience, and the courses offered by The Washington Center are an integral part of that overall learning experience. These courses provide students with a chance to step back from their daily work and to reflect through an academic lens on broader aspects of what goes on around them as they experience Washington, D.C. These courses may supplement the courses offered at your home institution or offer a unique opportunity to pursue a specific interest not available on your campus.

It is our goal to offer academic courses that are grounded in traditional disciplines, yet are taught within the context of the wide array of resources available in Washington, D.C. All of these courses aim at student learning outcomes consistent with the awarding of at least three semester credit hours.

The Washington Center for Internships and Academic Seminars is pleased to offer the courses described in this Course Guide for the Fall 2016 Academic Internship Program. Please feel free to contact the Academic Affairs department with any questions or concerns that you might have.

Contact Info:

courses@twc.edu
Phone: 202-238-7975
Fax: 202-238-7700

Kelly Eaton, Ph.D., Senior Vice President & Chief Academic Officer

Alan Grose, Ph.D., Senior Director, Academic Affairs

Heather Steed, Manager, Academic Affairs

The Washington Center for Internships and Academic Seminars
1333 16th Street, N.W.
Washington, D.C. 20036
About the Courses

Classroom and Grading Policies

• Each course meets once a week for three hours unless otherwise specified.

• Courses begin at 6:30 p.m. unless otherwise listed. An alternative start time may be scheduled once the first class has met and students are aware of their internship schedule, but on the condition that the alternative start time does not conflict with any internship work schedules.

• Attendance at each class session is mandatory and is recorded each week by the professor. Faculty members are required to notify TWC if a student misses two classes. At this point, LEAD instructors will speak with the student, and the campus liaison might be informed of the situation.

• The course format is generally seminar style with high expectations for class participation. Lectures are often mixed with active engagement, oral presentations, guest speakers or site visits. Courses at The Washington Center include active, experiential, and reflective learning.

• Course attendance and full participation are mandatory even if the student is not receiving credit at his or her home institution.

• Occasionally, internship responsibilities may conflict with class attendance. Please note: LEAD instructors or faculty cannot grant permission to miss a class. It is advisable to notify the instructor in advance to determine what, if any, resolution can be made.

• Some courses may require meetings outside of regular class hours. These sessions are noted in the course descriptions or syllabi, and they are considered required of all students in the course. Classes canceled by the instructor or those sessions that occur on federal holidays may be rescheduled for alternative dates.

• TWC’s dress policy requires students to come to class in professional attire, even if the class is held in the residential and academic facility. No food or drink is allowed in the classrooms.

• Students are responsible for their own computer access. Please plan accordingly.

• Students receiving a financial assistance award must complete the course to which they are assigned with a grade of “C” or better. Students with a grade of less than a “C” in any program component (internship, the LEAD colloquium, or class) are required to return the full amount of the award to The Washington Center.

• Students with outstanding balances have their grades withheld until their balance is paid. Reminder notices are not sent. Regardless of who is billed for the program or housing fees, it is the responsibility of the student to ensure proper payment reaches The Washington Center.

• Students who are graduating, or have other specific obligations, may need to submit an Early Grade Request. These students must complete the Early Grade Request form and have it signed by their campus liaison by the due date. A copy of this form is available on the documents and forms section of the Accepted Students website. It is the student’s responsibility to ensure that our enrollment services office receives the form on time. Also, be sure to alert the instructor with sufficient notice so the timing of assignments and a final grade can be planned accordingly. The Washington Center is not responsible for any delays in graduation due to late submission of an Early Grade Request.

Evaluations

Instructors prepare written student midterm and final evaluations, the latter of which is sent to the student’s campus liaison. These evaluations may arrive at least three to four weeks after completion of the term or semester. Midterm grades are used to identify situations in which a student may need additional assistance.

Students are asked to provide a midterm and final evaluation of the course and instructor. Midterm evaluations are summarized before they are sent to the instructor, while the final evaluations are compiled and sent to the faculty after all grades have been submitted. Students will be asked to return evaluations directly to TWC care of the coordinator of courses or to deposit the envelopes containing the evaluations with a concierge or in another designated location in order to ensure confidentiality.

Course Materials and Fees

Cost of books, handouts and course materials are the sole responsibility of the student. The cost usually ranges between $70 and $90. Some courses may have additional fees for admission to performances, special events, etc. If this is the case, instructors should inform you on the first day of class. If you are not in attendance on the first day, it is your responsibility to inquire.
Federal Holidays

Please note that The Washington Center will be closed for the following federal holidays. No classes are scheduled on these federal holidays. Classes that would have occurred on federal holidays may be rescheduled for alternative dates.

- Labor Day (September 5, 2016)
- Columbus Day (October 10, 2016)
- Thanksgiving Day (November 24, 2016)

Inclement Weather

In the case of inclement weather, information regarding class cancelations will be made available to students on Schoology. As long as The Washington Center remains open, students are expected to be in attendance.
Course Enrollment

- All preferences should be chosen carefully since students may not be enrolled in their first choice. TWC does attempt to accommodate as many first choices as possible.

- Course preferences must be submitted by August 3, 2016 at 5:00 p.m.

- Some students may have special campus requirements, such as enrollment in a specific course or enrollment in two courses. Such requests should be directed to courses@twc.edu prior to the enrollment deadline. We make every effort to fulfill these requests, but we cannot guarantee that we will be successful in all cases.

- The Washington Center does not permit auditing courses. All course enrollments are on a graded basis.

- Students will be notified of their course assignments just prior to arrival.

- Most classes at The Washington Center are capped at a maximum enrollment of 18 students.

- Students will have the chance to change their course enrollment during the add/drop period. TWC maintains wait lists for classes that have reached their cap.

- Students wishing to take a second course that is not explicitly required by their home campus will have the chance to enroll in those additional courses at the end of the add/drop period, after primary course enrollments have been completed. Students are advised, however, that they must complete all aspects of the second course to receive a grade. Auditing a course is not an option.

- Faculty members are not permitted to add or drop students. This can only be done through the official Courses add/drop process. This helps to maintain fairness for students on official TWC wait lists for classes that are currently at their cap.

- Students with special needs should inform The Washington Center’s disability coordinator, by emailing disabilityservices@twc.edu prior to arrival so that we can make the necessary preparations.

- TWC courses are numbered to reflect the level of the curriculum. Courses listed at the 3000 level are introductory or do not require any specific prior knowledge. Courses listed at the 4000 level are more in-depth or might require more advanced academic skills. No courses require specific prerequisites.

Registering for Your Course

- Log into the Student Portal on the TWC website using the same username and password you created when you started your application for the program.

- Once the registration period has opened, you will see an option to submit your course preferences. Click the link that says “Start Now.”

- In the drop-down menus, select the courses you wish to indicate for your first through fifth choices.

- Click either “Save” or “Submit.” By clicking “Save,” you will be able to return to the form and change the entered data until you are ready to officially submit your course preferences. Once you click “Submit,” you will no longer be able to change your preferences.

- You will be notified of your course enrollment once all enrollments have been assigned.

Add/Drop Process

We are not always able to accommodate a student's first choice, as some courses may be full or cancelled. If you wish to change your course enrollment there are two ways to do so: 1) via the online add/drop form or 2) at the Courses Open House during Orientation.

Once students are notified of their course enrollments, a link to the online add/drop form will be posted on the accepted students' portal. Add/drop requests will not be accepted by email.

We will also hold an Open House during Orientation, during which you may request add/drop changes. Please see the Orientation Schedule for exact time and location.

No changes will be permitted after September 9, 2016.

If you have any questions, contact us at courses@twc.edu.
# Course List

<table>
<thead>
<tr>
<th>American Politics and Public Policy</th>
<th>International Affairs and Foreign Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FT16-3233</strong></td>
<td><strong>FT16-3123</strong></td>
</tr>
<tr>
<td>Campaigning for a Cause: How Advocacy Groups Change the World</td>
<td>U.S. Foreign Policy</td>
</tr>
<tr>
<td><strong>FT16-4583</strong></td>
<td><strong>FT16-3193</strong></td>
</tr>
<tr>
<td><strong>FT16-4783</strong></td>
<td><strong>FT16-4123</strong></td>
</tr>
<tr>
<td>Political Psychology</td>
<td>Rising China: U.S.– China Relations in the 20th and 21st Centuries</td>
</tr>
<tr>
<td><strong>Business and Administration</strong></td>
<td><strong>FT16-4283</strong></td>
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<tr>
<td><strong>FT16-3743</strong></td>
<td>International Organizations and Humanitarian Law</td>
</tr>
<tr>
<td>Essentials for Aspiring Leaders</td>
<td><strong>Law and Criminal Justice</strong></td>
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<tr>
<td><strong>FT16-3913</strong></td>
<td><strong>FT16-3393</strong></td>
</tr>
<tr>
<td>Nonprofit Leadership and Management</td>
<td>Philosophy of Law, the Supreme Court and the U.S. Constitutional Tradition</td>
</tr>
<tr>
<td><strong>FT16-4843</strong></td>
<td><strong>FT16-3643</strong></td>
</tr>
<tr>
<td>International Business: Case Studies in Strategic Trade Management</td>
<td>The Death Penalty</td>
</tr>
<tr>
<td><strong>FT16-4883</strong></td>
<td><strong>FT16-3783</strong></td>
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<tr>
<td>From Ideas to Action: the Anatomy of Entrepreneurship</td>
<td>Introduction to Criminal Law and Criminal Procedure</td>
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<tr>
<td><strong>Communications</strong></td>
<td><strong>FT16-4763</strong></td>
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<tr>
<td><strong>FT16-3693</strong></td>
<td>Forensic Psychology</td>
</tr>
<tr>
<td>Strategic Communication: Government, Nonprofits and Policy</td>
<td><strong>Research</strong></td>
</tr>
<tr>
<td><strong>FT16-4113</strong></td>
<td><strong>FT16-4983</strong></td>
</tr>
<tr>
<td>Communication Law and Ethics</td>
<td>Research &amp; Writing</td>
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<tr>
<td><strong>History, Cultural Studies and Washington, D.C.</strong></td>
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<tr>
<td><strong>FT16-3353</strong></td>
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<td>Scandalous Washington: Uncovering D.C. History</td>
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<tr>
<td><strong>FT16-3473</strong></td>
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<td>Media and the Movies</td>
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Course Descriptions

American Politics and Public Policy

FT16-3233

Campaigning for a Cause: How Advocacy Groups Change the World
Instructor: Robert SanGeorge, M.A.

How do dynamic organizations like Amnesty International, 350.org, and Human Rights Campaign conduct campaigns that mobilize people – locally and globally – both traditionally and increasingly via social media? How do emerging groups such as Black Lives Matter and Moms Rising gain traction and compete on the national scene? And how do groups as small as local and campus organizations use social media to make their corner of the world a better place?

During a fast-moving semester of Campaigning for a Cause, students will use the class’s own YouTube Channel, Pinterest Board and Intranet to learn to analyze and create campaigns on the key issues of our time: human rights, the environment, women’s empowerment, public health, children’s issues, LGBT rights. Each class takes students inside the world of local, national and international advocacy campaigning, with a focus on digital and social media. Using case studies, students learn the fundamental challenges facing professional campaigners as they research, plan, fund, implement and evaluate: demographics/audience targeting, issue framing/messaging, use of imagery and overcoming public “crisis fatigue”.

Instructor: A social media specialist for 12 years and an advocacy campaign expert for three decades, Robert SanGeorge has been honored for educational excellence as a Teaching Fellow at George Washington University. In recent years he has been honored three times by American University – with a 2016 Special Award for Outstanding Service to AU’s School of Public Affairs; as 2013 Innovator of the Year; and in 2012 with a Special Award for Outstanding Service to AU’s School of International Service.

Now in his ninth year of teaching at The Washington Center, he has been a senior executive in campaigning, lobbying and fundraising for the United Nations, as well as major non-governmental organizations focusing on key challenges of our time: public health, child labor, the environment, poverty alleviation. He also has been honored by the National Academy of Sciences, serving on its expert panel that produced a pioneering study on risk communications. His advocacy work has involved extensive use of persuasive messaging, social media, online publishing, news and entertainment media, and special events. He was a Kiplinger Foundation Fellow at Ohio State University, where he received an M.A.; and earned a B.A. in Political Science and B.Sc. in Communications from Syracuse University. He also is a Certified Practitioner of MBTI Step I and Step II Instruments.

Education: M.A., Ohio State University (Public Policy Communications); B.A., B.Sc. Syracuse University (Political Science and Communications)

FT16-4583

Instructor: Charles Bartsch, M.A.

“Change” characterizes the current economic and business reality in the U.S. – as we face a contentious political environment in the run-up to the 2016 elections, an unsettled and increasingly stratified economic and social situation here, and continuing economic challenges from abroad. The extent to which all sectors – public, private, and non-profit – play their most appropriate role will determine how well the nation competes in this new reality; how Washington chooses to “really work” will influence this outcome.

Today, “competitiveness” is a key cross-cutting and cross-sectoral concern, pursued by private companies yet strongly influenced by diverse federal programs and policies proposed by the President, adopted by Congress, and carried out by federal agencies. With the nation undergoing an economic recovery and growth characterized by change, as it faces
political transition, Washington policy makers from all sectors must acknowledge the need to invest in key infrastructure and services while also confronting a debt and spending “fiscal cliff”. Clearly, the way in which “Washington really works” takes on new urgency. Yet to an unprecedented degree, partisan rhetoric has undermined the ability of key Washington institutions to address problems – ranging from manufacturing investment disincentives, to education, training and social service challenges, to critical small business needs. All this has affected Washington’s capacity to define and implement practical solutions.

How can we sort out the rhetoric from reality? This course examines a range of evolving public policies being proposed and implemented by Congress and the Obama Administration, as well as those being advocated by the Presidential candidates in the run up to the November elections. Against the backdrop of the “capital city,” and based on their own experiences, course participants will explore timely, pressing questions, sorting through the rhetoric to get at the real content of the issues: how effective has the Obama Administration been in addressing our current economic challenges, and what else can be done during its last months in office? What innovations and “next steps” will the next President and the politically fragmented Congressional leadership be considering? What is the appropriate role of the private sector in strengthening and advancing the economy, restoring communities, and creating jobs? How can the public sector best support these efforts? How can the “fiscal cliff” the country faces be avoided? What will be the impact of the ongoing political brinksmanship on all of this?

This course unfolds not as an economics or political science class, but as a sophisticated, current events seminar that explores the challenges of Washington and its role in the new economic and business reality in three ways. First, it examines the powers, areas of influence, and traditional roles of key government areas: executive branch policy and program offices, Congress, and federal regulatory and implementing agencies. Second, it examines the basic elements of the nation’s “competitiveness” framework that influences the climate of change: the educational system (especially K-12 in the context of the new Every Student Succeeds Act); workforce skills and training (as influenced by trends in technology and outsourcing); and the financial climate for U.S. companies (such as tax issues and how public programs influence private investment). Third, students will focus on the role of the federal government in meeting the concerns and opportunities of each element – sorting through the rhetoric to analyze what has traditionally been done, as well as emerging initiatives. In their culminating course assignments – carried out as individual and group professional issue briefings, typically delivered before invited Washington professionals (such as lobbyists and former Congressional staff) as well as the class – students explain and justify what they would do better, and how.

Course materials include excerpts from White House budget and policy documents; Congressional testimony, legislative proposals, Congressional Budget Office and other issue briefs; political statements and agendas from both Democratic and Republican leadership; report excerpts from the National Governors’ Association and U.S. federal agencies, and current articles, think tank analyses, and critiques.

Instructor: Professor Bartsch is Senior Advisor for Economic Development to EPA Assistant Administrator, where he focuses mostly on inter-agency partnerships to spark community recovery and growth. His key duties focus on area-wide planning and manufacturing communities’ revitalization strategies. He is EPA’s point person on the White House “Strong Cities/Strong Communities” economic recovery initiative, and—as EPA’s representative—has taken a leading role in developing the Obama Administration/ National Economic Council’s emerging manufacturing investment and growth initiative. Prior to that, he was a senior policy analyst with the Northeast-Midwest Congressional Coalition, where he also staffed the Congressional Task Force on Manufacturing. He delivers training and outreach to dozens of public and private organizations around the country each year, and prepares and supervises more than a dozen research reports and articles annually on these themes, which are used by public agencies, Congressional offices, and private-sector organizations. Professor Bartsch has received The Washington Center Faculty Member of the Year Award.

Education: M.A., University of Illinois at Chicago (Urban Policy and Planning); B.A., North Central College, Illinois (Political Science and History)
Political Psychology

Instructor: David Rosen, M.A.

How rational are leaders and their followers? Why do liberals and conservatives have such a hard time finding common ground? Why do some personalities capture the public imagination while others fail to? And what are the most effective forms of persuasion and influence? These questions and their answers are not just matters for classroom discussion. They have immediate, practical implications for political analysis, strategy and governing. Political psychology is the study of how and why people think, feel and behave as they do in political settings. It examines what motivates and influences people engaged in public affairs by considering political phenomena from a psychological perspective. During the course, we will explore how personalities, social schemas and other basic psychological dispositions shape our attitudes and behaviors. We will consider how our brains work when processing information and examine the profound impact that emotions, heuristics and automatic reactions have on political choices. We will investigate the ways in which families, groups, generations and cultures influence our political beliefs. And we will consider the extent to which many of our political values and preferences have their ultimate origins in the unconscious recesses of the human mind. Throughout the semester, students will be asked to reflect on the implications of political psychology and apply them in their assigned work.

Instructor: Born and raised in Dallas, Texas, David Rosen has more than a decade of professional experience in politics and public affairs. He has served as a campaign strategist for numerous state legislative races and managed the individual giving program at the Government Accountability Project, the nation’s leading whistleblower protection organization. He also has vetted candidates for Washington, D.C.’s top political staffing firm and worked as a messaging strategist for Media Matters Action Network. In his current position, he handles communications related to regulatory affairs for Public Citizen, the Clean Budget Coalition and the Coalition for Sensible Safeguards. Mr. Rosen is the founder of First Person Politics, a public affairs consultancy specializing in the strategic applications of political psychology, and the editor of its blog. In that capacity, he has been published in Campaigns and Elections, Salon and Politico, and his research has been covered by The Huffington Post. He holds a bachelor’s degree in Philosophy from Tufts University as well as a Masters of Professional Studies in Political Management and a Graduate Certificate in Political Psychology from George Washington University. He currently lives in Washington, D.C.

Education: M.P.S., George Washington University (Political Management, Political Psychology); B.A., Tufts University (Philosophy)

Business and Administration

Essentials for Aspiring Leaders

Instructor: Fred Keaton, Ed.D.

This is an introductory course in leadership designed to link theory, methods and skill-based learning to the practical problems faced by entry-level professionals in the unique cultural and political environment of Washington, D.C. In particular, the course examines the skills necessary for professionals to become successful leaders in the public, private and non-profit sectors of society. Among the topics of discussion are understanding and applying key principles and practices of leadership, working and leading in a diverse society, win-win negotiating, effectively managing conflict, and effective interpersonal skills. At the conclusion of the course, students will understand the key principles and practices of leadership in order to improve their own leadership skills, gain insights into their personal style and its implications for leadership, understand and apply the concepts of win-win negotiation, understand and apply the concepts of conflict management, understand the concepts of working and leading in a diverse society, and learn the concepts of effective organizational communication.
Instructor: Dr. Keaton was appointed The Washington Center’s Director of Human Resources in January 2009. Prior to coming to The Washington Center, Dr. Keaton was director of Human Resources and Staff Development for USA TODAY newspaper, where he was responsible for Organizational Development and Training, Employee Relations, Diversity and Affirmative Action. He has over 20 years of experience as an internal and external organizational development consultant and management trainer in private industry and in the Federal Government. He also has over 20 years of experience as an adjunct professor of organizational development and human resources. He also taught in the graduate schools of Central Michigan University and the University of Maryland University College. In 2008, Dr. Keaton was awarded The Washington Center’s Faculty of the Year Award.

Education: Ed.D., Western Michigan University (Educational Leadership); M.A., Central Michigan University (Industrial Management); B.A., Howard University (Economics)

Nonprofit Leadership and Management

Instructor: Saunji D. Fyffe, Ph.D.

In the United States, about one in ten workers is employed in the nonprofit sector. The number of registered nonprofit organizations has grown by nearly 25% over the last decade, with the number of jobs increasing even during the recent recession. The rapid proliferation of nonprofits and the approaching retirement of baby boomers is expected to create abundant career opportunities in nonprofits, from large hospitals and universities to arts organizations, environmental groups and community-based human service agencies. In this course, students gain an overview of the history, size, scope, and functions of the nonprofit sector; explore key issues, trends and challenges such as government-nonprofit relations and board governance; and learn the distinction between leadership and management. Guest speakers include some of the most successful organization leaders in Washington.

Instructor: Dr. Fyffe brings to the course more than 25 years’ experience in the nonprofit sector. Currently Dr. Fyffe is a researcher at the Urban Institute’s Center on Nonprofits and Philanthropy where she works on a number of projects with specific emphasis on strengthening the capacity of nonprofit organizations to deliver effective and high quality programs and services. Much of Dr. Fyffe’s work involves projects aimed to help nonprofit organizations measure and manage their performance and includes projects that examine nonprofit-government relationships, collaborations, and networks.

Prior to joining the Urban Institute, Dr. Fyffe was a seasoned organization development and human resources leader at several nonprofit trade associations. In this capacity her work involved developing leadership and management development programs; consulting with senior leadership and management on strategic planning and budgeting activities; and advising senior management teams on process improvement efforts.

Education: Ph.D. Virginia Tech, M.P.A. George Mason University, B.A. University of Virginia

International Business: Case Studies in Strategic Trade Management

Instructor: Eugene Laney, Ph.D.

This course is designed to provide an understanding of the relationship between multinational corporations’ activities and government policies from a global perspective. The course examines multinational corporations’ strategic and managerial challenges in the area of international trade by focusing on a series of case studies that will help the students better understand international business and trade interface.

For each case, topics include customs and security regulations, climate change policies, import safety, export control, financial services, intellectual property rights and technology transfer. Corporate Social Responsibility is considered from an international business-government relations perspective.
Instructor: Dr. Laney has over 15 years of experience in public and government affairs. Dr. Laney currently serves as the Director of Government Affairs for DHL Express, where he tracks international trade and cargo security issues. Prior to that appointment, Dr. Laney served as the Director of Information & Legislative Services for the National Business Travel Association, where he tracked aviation and travel issues. Dr. Laney also served as an editor at Congressional Quarterly where he and several other researchers and reporters who researched and wrote news articles strictly from online sources, were identified by CNN as the first “Internet Journalists.” Dr. Laney has contributed to research in major media outlets, in publications including the Handbook of Airline Economics and is currently completing a book with University Press on aviation funding pre-September 11, 2001.


FT16-4883

From Ideas to Action: the Anatomy of Entrepreneurship
Instructor: Johnetta Hardy, M.A.

Entrepreneurship is one of the most significant economic and social phenomena of our time. Over 400 million individuals around the world are founders or co-founders of new businesses today. “A recent survey by Capital One and Consumer Action reveals that 40% of Americans dream of starting their own business, but nearly 55% admit that they don’t know what is involved in getting a small business off the ground.”

This hands-on course introduces students to the entrepreneurial mindset, the new venture creation process, and understanding the challenges an entrepreneur faces when creating and growing a business. Given the extraordinarily high failure rates of new ventures in most industries, this course does not seek to promote entrepreneurship, but rather to prepare students to find their own best place in the entrepreneurial economy. To achieve this, we will introduce the various elements essential to developing and leading a successful entrepreneurial enterprise and learn the attributes a successful entrepreneur must have, beginning with how to develop a business plan. Students will find ways to secure financing; learn the importance of networking, mentors, and marketing techniques; improve upon our “RISe2wC” student entrepreneurship resource website, and develop a Pitch Competition.

Instructor: For over 20 years Johnetta Boseman Hardy has infused her passion and expertise in entrepreneurship to practice, teach, and counsel organizations, corporations, faculty, and students in the higher education arenas on the principles and practice of entrepreneurial endeavors.

Ms. Hardy is currently the Executive Director of the Center for Entrepreneurship and Innovation (CEI) at the University of Baltimore, which connects emerging and established entrepreneurs to resources and opportunities that accelerate their sustainable revenue and growth. She is also the Founder & CEO of the Hardy Solutions Group, LLC; she was appointed by the Consortium for Entrepreneurship Education to be the State Director for the D.C. Area Entrepreneurship Coalition. Ms. Hardy has worked with the Howard University Small Business Development Center and District Small Business Association and has counseled over 3,000 businesses on business start-up, marketing, 8(a) certification and financing (helping businesses obtain a total of more than $25 million dollars). Businesses have exploded in the market place as a result of her assistance.

For over 15 years, Ms. Hardy has been teaching entrepreneurship as an adjunct professor at The Washington Center for Internships and Seminars. She is currently writing a book that will focus on African American women in entrepreneurship. She has conducted numerous professional seminars; appeared on numerous radio & TV shows; been interviewed by the New York Times, Washington Post, Wall Street Journal, Inc. Magazine, The Washington Business Journal, Black Enterprise, Entrepreneur Magazine, The Baltimore Sun, and the Baltimore Daily Record.

Ms. Hardy received her Master of Arts in Organizational Communication Studies; and a Bachelor of Arts from Howard University in Communications with a double minor in Micro-Environmental Studies and Designs and Marketing; attended Pratt Institute in New York for Business Administration; and is a Certified NxLevel Business Instructor. Ms. Hardy received the 2009 Faculty of the Year Award from The
Communications

FT16-3693

Strategic Communication: Government, Nonprofits and Policy

_Instructor: Janice E. Smith, Ph.D._

This course will offer the basics of strategic communication: purpose, tactics and evaluation. In order to understand strategic communication, students will examine a brief history of public relations, its theories and principles, contemporary practices in the field and its role in society. Specifically, the course will explore the role of strategic communication in the government and nonprofit sectors and how they intersect to form public policy. Students will analyze selected case studies and best practices and present new insights about these case studies. Topics focus on public relations, persuasive writing, and issues and ethics in the field. Activities will include developing traditional and “new media” materials for internal and external audiences, such as news releases, public service announcements, newsletters, brochures and social media postings. Exercises will equip students to think critically in developing and presenting effective messages to the publics they seek to engage.

_Instructor:_ With more than 25 years of experience as a public relations practitioner, communications manager and journalist, Dr. Smith has worked in the nonprofit, government and media sectors. She has been an adjunct professor at several colleges in the Washington metropolitan area, currently at Morgan State University in Baltimore where she teaches public relations, advertising, media planning and public speaking. She is the former Chief Operating Officer for the Greater Washington Urban League (GWUL), a 78-year-old nonprofit social services and civil rights organization and a member agency of the United Way of the National Capital Area. During her tenure at the GWUL, she spearheaded a marketing campaign that helped to raise over $4 million for a new headquarters building for the organization in the bustling Columbia Heights neighborhood of the city. While at the GWUL, she also instituted an internship program that has engaged students from around the nation.

Dr. Smith was the senior communications manager for the District Government’s Department of Human Rights, an enforcement agency that handled major civil rights investigations in the city. Some of the noted cases included those on women’s rights and dress codes for the District’s public safety employees, which received national media attention. As a daily newspaper reporter and editor in Charlotte, NC, she covered education, the courts and local government.

_Education:_ Ph.D., Howard University (Mass Communication and Media Studies); M.A., Ohio State University (Journalism); B.S., North Carolina A&T State University (Professional English)

FT16-4113

Communication Law and Ethics

_Instructor: Carole Feldman, M.S_

American journalism has its foundation in the First Amendment and its guarantee of freedom of the press. While case law has set some guidelines for media operations, communications groups have created their own codes of ethics for their staffs. This course will examine the legal and ethical issues facing journalists and those working in advertising and public relations, and provide a pathway for identifying and navigating them. Among the issues to be addressed: privacy, plagiarism and fabrication, defamation and libel, and freedom of information and right of access.
Instructor: Carole Feldman is director of News Operations and Finance for The Associated Press in Washington, D.C., and a news editor overseeing coverage of a wide array of beats, including education, medicine, food, and farm and labor. She also works with regional reporters who cover Washington news of interest to their states. A 38-year-veteran of the AP, Feldman also has supervised coverage of the White House, Congress, national security, the economy; and health, science and medicine, as well as presidential and congressional elections. She was the news organization’s education writer from 1993-1994.

Feldman is a member of the Society of Professional Journalists ethics committee and worked on revisions to the organization’s widely used code of ethics. She teaches journalism ethics to graduate students at Georgetown University and to undergraduates at The Washington Center for Internships and Academic Seminars. A New York native, she received a master’s degree in journalism from Boston University in 1975 and a bachelor’s degree in journalism from Pennsylvania State University in 1974.

Education: M.S., Boston University (Journalism); B.A., Pennsylvania State University (Journalism)

History, Cultural Studies and Washington, D.C.

FT16-3353

Scandalous Washington: Uncovering D.C. History
Instructor: Cindy Gueli, Ph.D.

The nation’s capital is almost as famous for its scandals as it is for its politics. Using some of Washington’s most notorious public scandals, this course examines over 200 years of the city’s rich and colorful history. We’ll explore sites around the city where major events occurred, including Lafayette Square, Georgetown, and U Street. Insiders and longtime residents will serve as resources for uncovering the truth behind the headlines that shook Washington. By analyzing the origins and contexts of scandals involving murder, slavery, espionage and riots, we’ll reveal the intriguing life and culture unique to Washington.

**All meals, tours, and activities are extra costs and the sole responsibility of the students**

Instructor: Dr. Gueli is a writer, teacher, filmmaker, and historical consultant. She primarily writes and lectures about American history, Washington, D.C., popular culture, and women and gender. She has recently published the book Lipstick Brigade: Government Girls of World War II Washington, focusing on D.C.’s wartime workers. Before becoming a historian, she worked as a reporter and producer for news, public television, and documentaries. Her latest film project, The Columbia Identity: A Legacy of Belonging, examines the race, gender, and class implications of Columbia, MD’s social experiment on its first generation of kids. She has taught at American University, Montgomery College, and The Washington Center and lectured locally at venues such as the U.S. House of Representatives Congressional Entertainment Industries Caucus, D.C. Historical Studies Conference, and Arena Stage. Her educational experience also includes creating mentor, leadership, and professional development programs for national and international students.

Education: Ph.D. and M.A., American University (History); M.A., American University (Film and Video); B.A., Georgetown University (Business)

FT16-3473

Media and the Movies
Instructor: Carole Feldman, M.S.

Heroes or villains? Popular movies provide varying images of journalists, from the crusading pair of reporters who brought down President Nixon in “All the President’s Men” to the fictional reporter in “Absence of Malice” who was used by a frustrated prosecutor unable to solve a murder case. This course will use the cinema to explore the role of
journalists and their rights and responsibilities. We will examine the use of confidential sources, libel, conflicts of interests and other ethical issues, and the way movies help shape the public’s image of the media.

**Instructor:** Carole Feldman is director of News Operations and Finance for The Associated Press in Washington, D.C., and a news editor overseeing coverage of a wide array of beats, including education, medicine, food, and farm and labor. She also works with regional reporters who cover Washington news of interest to their states. A 38-year-veteran of the AP, Feldman also has supervised coverage of the White House, Congress, national security, the economy; and health, science and medicine, as well as presidential and congressional elections. She was the news organization’s education writer from 1993-1994.

Feldman is a member of the Society of Professional Journalists ethics committee and worked on revisions to the organization’s widely used code of ethics. She teaches journalism ethics to graduate students at Georgetown University and to undergraduates at The Washington Center for Internships and Academic Seminars. A New York native, she received a master’s degree in journalism from Boston University in 1975 and a bachelor’s degree in journalism from Pennsylvania State University in 1974.

**Education:** M.S., Boston University (Journalism); B.A., Pennsylvania State University (Journalism)

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**International Affairs and Foreign Policy**

**FT16-3123**

**U.S. Foreign Policy**

**Instructors: Andrew Goodman, Ph.D.**

This course examines U.S. foreign and strategic policy in an increasingly volatile world. We will explore the work of the central actors and institutions in the Washington, D.C. foreign policy community and examine how each informs and influences the debates that drive U.S. foreign policy making. We will explore how political, economic, social and geographical concerns shape the core interests of a nation, and weigh how nations negotiate—with varying degrees of success—the imperatives of power, peace, prosperity and guiding principles in the face of growing global instability.

This course will provide students with a foreign policy practitioner’s perspective, as well as a grounding in academic literature. By the end of the course, students will be able to assess the challenges faced by the U.S. as it attempts to craft a foreign policy that addresses its security needs, meets its international obligations; and promotes peace, prosperity and a stable global community.

**Instructor:** Dr. Goodman is a former Senior Foreign Service Officer with experience in NATO, Germany and Russia. He has taught courses at both the graduate and undergraduate levels.

**Education:** Ph.D. Northwestern University; M.A. Johns Hopkins School of Advanced International Studies; B.A. Yale University

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**FT16-3193**

**How Washington Engages the Arab Middle East: Strategies, Policies and Realities**

**Instructor: Deirdre Evans-Pritchard, Ph.D.**

The Middle East is the focus of U.S. foreign policy and developing, maintaining and evaluating relationships in the region is an ongoing priority across Washington, D.C. organizations and government agencies. How and why is this important? What do all the regional changes mean and how do they impact U.S. policy and U.S. society? This course uses film, debate, a highly interactive classroom; and trips to media, think tanks, non-profits and embassy events to explore how Washington, D.C. engages the Arab Middle East. Students choose case studies and must defend the policy standpoints they propose on issues such as gender equality, education, religious dialogue, democracy-building, oil, population growth, military intervention and civil society.
**Instructor:** Deirdre Evans-Pritchard is Senior Program Officer for the Fulbright exchange program at AMIDEAST, a private non-profit organization that works exclusively with the Middle East and North African region. AMIDEAST administers the Fulbright Foreign Student program on behalf of the Department of State. Deirdre’s B.A. (Durham) and M.Phil (Cambridge) from the U.K. were in Middle East Studies and Anthropology respectively, and she has worked and undertaken research in Syria, Libya, Jordan, the Palestinian Territories and Lebanon. She holds a Ph.D. from UCLA. Deirdre was Senior Fulbright Scholar in Communications in Lebanon and special faculty at the University of Southern California’s Center for Visual Anthropology. In addition to her work in the MENA region, she has worked in independent film production and programming.

**Education:** Ph.D. and M.A., University of California, Los Angeles; M.Phil., University of Cambridge

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**Rising China and the U.S. – Relations in the 20th and 21st Centuries**

**Instructor: Alicia Campi, Ph.D.**

This course will explore the contemporary political and economic relationship between China and the United States with particular emphasis on how the rise of these two powers in the 20th and 21st centuries has changed the dynamics of their bilateral relations. Although this relationship has been labeled the most important bilateral relationship for the Obama administration and a springboard for its Asian pivot, China’s reaction increasingly has been suspicious. With a new administration coming to Washington in 2017, the dynamics of the relationship likely will shift again. The students will explore how any American administration’s interactions and goals for its relationship with China operate not in a historical vacuum, but within a complicated spectrum of decades of contacts and impressions that motivate both sides. The course focus will be on the expansion of China and the United States’ global influence in Asia and beyond and especially explore the interdependence and frictions during the last 20 years. Students will gain an understanding of how cultural factors have impacted Sino-American relations and continue to influence the present multi-faceted relationship. The intersection of U.S.-Chinese modern history, politics, ideology, and trade will be topics of analysis. The role of globalization will be examined to better understand the 21st century economic and business agendas that guide and irritate the key bilateral players. As part of the experiential pedagogical approach, students should expect to be interactive in the class, including case study presentations and team role-playing. An off-site cultural field trip is included in the course. Course readings and a research paper are required. No previous Chinese history or economics course is necessary, but a background and interest in international relations or international economics are useful.

**Instructor:** Dr. Campi is a China/Mongolian specialist and a former U.S. State Department Foreign Service Officer who served in Asian posts (Singapore, Taiwan, Japan and Mongolia) and the U.S. Mission to the United Nations in New York. She attended the U.S. Government’s Chinese Language School in Taipei in 1983-84 and is a fluent Chinese speaker. She received her A.B. in East Asian History from Smith College in 1971 and obtained an M.A. in East Asian Studies with a concentration in Mongolian Studies from Harvard University in 1973. She spent 2 years in Taiwan at Fu Jen University. Dr. Campi received a Ph.D. in Mongolian Studies with a minor in Chinese in 1987 from Indiana University. In July 2004 she was awarded the “Friendship” Medal by Mongolian President N. Bagabandi and in 2011 received the “Polar Star” (Mongolia’s highest medal) from President Ts. Elbegdorj. In September 2007 she was awarded an honorary doctorate from the National University of Mongolia. Dr. Campi has published over 100 articles and book chapters on contemporary Chinese, Mongolian, and Central Asian issues, and has been a guest on Chinese programs for Radio Free Asia. She advises Chinese and western financial institutions on investment issues, particularly in the mining sector. Her book on The Impact of China and Russia on U.S.-Mongolian Political Relations in the 20th Century was published in 2009. She has made 56 trips to China. Dr. Campi was a research fellow at the East West Center—D.C. Office in the summer of 2012. Since 2013, she has been a Fellow at the Reischauer Center, SAIS/Johns Hopkins University where she teaches a course on Northeast Asia, and she now teaches a course on Northeast Asia to US diplomats at the Foreign Service Institute. Dr. Campi regularly writes commentary for The Jamestown Foundation, East West Center, Brookings, and other research centers. She has been teaching at The Washington Center since 1996.
International Organizations and Humanitarian Law  
**Instructor: Max Hilaire, Ph.D.**

This course introduces students to the field of international humanitarian law and the role of international organizations in its creation, application and enforcement. It focuses on the development and creation of international humanitarian law, from The Hague Conventions of 1899 and 1907 to the Geneva Conventions of 1949 and the Protocol to the Geneva Conventions of 1977. It also provides an understanding of the application and enforcement of international humanitarian law by international organizations and international tribunals. Students gain insights into the workings and mandates of the International Criminal Tribunal for the former Yugoslavia, the International Criminal Tribunal for Rwanda and the International Criminal Court. The course identifies and defines crimes punishable under international humanitarian law, i.e., war crimes, crimes against humanity and genocide, and the procedures for prosecuting those who are individually criminally responsible for violating international humanitarian law. The course helps students achieve an understanding of how international humanitarian law applies in different conflict situations, such as the wars in Afghanistan and Iraq and the conflict in Darfur. The course examines the controversy surrounding the status of detainees and abuse at Guantanamo Bay, Baghram and Abu Ghraib. In summation, the course examines the role the United Nations, the International Committee of the Red Cross and other international organizations play in the formation and implementation of international humanitarian law.

**Instructor:** Dr. Hilaire is chairman of the political science and international studies department at Morgan State University in Maryland. He has also taught at the Central European University in Budapest, Charles University in Prague, Colgate University and the African Center for Strategic Studies at the National Defense University. In 2000 he received a Fulbright Lecture and Research Award. He established the Morgan State Political Leadership Institute to train future leaders for public office and leadership roles in international organizations. He is an expert in international and humanitarian law and has written and lectured extensively both in the U.S. and abroad. Among his many publications are the *United Nations Law and The Security Council* (2005) and *International Law and the United States Military Intervention in the Western Hemispher* (Nijhoff Law Specials, No. 28). In 2007, Dr. Hilaire received The Washington Center’s Faculty of the Year Award.

**Education:** Ph.D., M. Phil., M.A., Columbia University (International Relations); B.A., Morgan State University (Political Science)

Law and Criminal Justice

**Philosophy of Law, the Supreme Court and the U.S. Constitutional Tradition**  
**Instructor: Alan Grose, Ph.D.**

In his opening statement before the hearing of the Senate Judiciary Committee on his nomination to become the Chief Justice of the U.S. Supreme Court, John Roberts asserted that “judges are like umpires”. This claim is at once elegantly simple and subtly complex. Yet, to some commentators, it stands at odds with what many consider to be the current conservative shift of the Court. This course will examine the working of the Court through historical, political and philosophical lenses.

In the first half of the course, we will examine a number of positions about the nature of “law”. We will consider views that hold law variously to be a set of commands, rules, principles and the like. In this context, we will contrast the views of judicial interpretation set forth by Justices Antonin Scalia and Stephen Breyer. In the second half of the course, we
will explore some of the more contested topics currently facing the Court that push the Court toward the ideological fray of partisan politics. Throughout we will read and discuss historical and contemporary landmark cases.

We will focus particular attention in this course on questions of legal reasoning and how judges ought to decide cases. We will read, analyze and debate a variety of kinds of texts, including classics from the history of philosophy and legal theory and Supreme Court decisions from particular cases. This course is ideal not only for students interested in law school, but also for anyone interested in the political and philosophical issues surrounding the Supreme Court in contemporary politics.

**Instructor:** Dr. Grose joined The Washington Center as the director of academic affairs in 2011. Prior to joining TWC, he taught philosophy at Baruch College, CUNY and Long Island University, Brooklyn Campus. His interests include social and political philosophy, ethics, and the history of ideas.

**Education:** Ph.D., The City University of New York (Philosophy); M.A., The American University (Philosophy and Social Policy); B.A., Furman University (Philosophy)

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**FT16-3643**

**The Death Penalty**

**Instructor:** Beatrix Siman Zakhari, Ph.D.

This course will offer an extensive examination of the current status of capital punishment in the United States. It will begin with a study of the history of the death penalty through seminal Supreme Court cases traced historically through to the present. Arguments in favor of the imposition of capital punishment as well as those in opposition will be critically examined. High profile cases will be studied as well. Methods of execution will be presented highlighting the current controversy over lethal injections. In conclusion, society’s current perception of the death penalty will be presented.

**Instructor:** Beatrix Siman Zakhari is Assistant Professor Emerita in the School of Professional and Extended Studies and formerly director of the Washington Semester Program in Justice at American University. Her research interests include capital punishment and human trafficking. Together with Dr. Rainey Brandt, she has published “Jurors in Capital Cases” in Criminal Justice, American Bar Association Section of Criminal Justice.

**Education:** Ph.D., M.A., University of Pennsylvania; B.A., Wilkes College

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**FT16-3783**

**Introduction to Criminal Law and Criminal Procedure**

**Instructor:** Melvin Hardy, J.D.

A crime is an act or omission prohibited by law for the protection of the public, the violation of which is prosecuted by the state and punishable by fine, incarceration, and other restrictions of liberty. The term criminal procedure refers to the methods by which the criminal justice system functions. The term encompasses the arresting of suspects, the searching of premises and persons, the interrogation of suspects, the use of police lineups, the introduction of evidence at trial, the trial procedures, and finally conviction or acquittal. In this course, we will explore criminal law from a variety of perspectives. We will study the reasons for punishing convicted criminals, as well as the elements of crimes and the defenses that the accused might raise. We will examine tensions between various state statutes, the common law, and the Model Penal Code. Although you will be responsible for learning criminal law doctrine, it is equally important for you to learn to make the best legal argument on each side of a case and to analyze the policy reasons for embracing or criticizing current laws. Criminal law does not constitute a uniform body of rules across jurisdictions. In this class, we will often talk about majority and minority trends in the nation, rather than trying to learn the doctrine of all 50 states plus the District of Columbia. Criminal procedure must be distinguished from the substantive criminal law, which is the body of law defining crimes. Many aspects of criminal procedure are regulated by the U.S. Constitution, particularly the first ten amendments of the Bill of Rights. The course will be twofold in presentation. First, students will learn the standard
elements of criminal law. There will be a significant time in the course discussing what evidence and legal analysis is needed to establish a particular crime. The students will study and discuss specific crimes, ingredients of a crime, proof of facts, and inchoate and group criminality.

The second section of the course will cover criminal procedure. The professor will teach a broad overview of the criminal justice process. Afterwards, the professor will focus on and teach the nature and scope of the fourteenth amendment and due process. The final portion of the criminal procedure section will deal with police powers (e.g., arrest, search and seizure). Students will study case law that covers each of the substantive areas of criminal procedure law.

The basic aim is to introduce students to the general criminal law and criminal procedure doctrines through which they will determine whether an act proscribed by law has occurred and whether the accused is blame worthy. This course also aims to equip students for advanced study in criminal justice or law school. We will study a range of specific doctrinal material, primarily about what is called the general part of criminal law (i.e., doctrines such as attempt, accomplice liability, and provocation) that are applicable to a variety of particular crimes. The secondary purpose of this course is to familiarize students with issues in statutory construction and the application of criminal procedure. Students will be expected to know the criminal law and criminal procedure doctrines, be fluent in the vocabulary in which they are expressed, and understand certain fundamentals of construing criminal statutes.

**Instructor:** Melvin Hardy is The Chief of National Partnerships with the Wage and Investment division of the IRS. As a leading Executive he has responsibility for tax law policy, outreach and partnership development. His organization also provides tax law training and education for external stakeholders. Mr. Hardy is a leading expert on tax administration, financial education and asset building within the Federal government and the private sector. Mr. Hardy is a leading expert on the tax law policies and guidelines involving refundable tax credits like Earned Income Tax Credit.

**Education:** J.D., Howard University; B.S., Oakwood College (Business Administration)

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**FT16-4763**

**Forensic Psychology**

**Instructors: Dario Dieguez, Ph.D.**

Forensic Psychology is the study of psychology in the context of the criminal justice system. In particular, this course focuses on fundamental topics in forensic psychology, including police and investigative psychology, psychology and the courts, victimology, as well as criminal and corrective psychology. This course examines the relationship between expert forensic psychological investigation and criminal proceedings. This course will focus on fundamental topics including, but not limited to: abnormal and criminal psychology, police and investigative psychology, and psychology and the courts. This course assumes no prior knowledge of forensic psychology and no extensive knowledge of general principles in psychology.

**Instructor:** Dr. Dieguez earned a B.A. in Psychology and a B.S. in Neuroscience & Behavioral Biology from Emory University in Atlanta, Georgia. He then completed an internship in human sleep research in the Department of Psychiatry at Brown University School of Medicine in Providence, Rhode Island. He went on to earn an M.S. in Biology and a Ph.D. in Neurobiology from The University of Texas at San Antonio, where he also worked as a Cellular Biology Instructor. He then worked as a Postdoctoral Fellow and Instructor of Psychology at Boston University. Subsequently, he worked as a Science Writer in the Office of the Director of the National Institutes of Health (NIH) in Bethesda, Maryland, where he developed Congressional testimony and wrote Congressional reports about NIH-sponsored research programs, as well as published online stories about NIH-funded research. He went on to work as a Program Analyst at the NIH, where he ran a research training program for undergraduates and worked as a grant writing advisor for NIH postdoctoral fellows. He then worked as a Senior Research Program Manager at the Lupus Foundation of America, Inc. (LFA), where he ran a national research grant program, including two fellowship programs, wrote position statements about policy relevant to lupus research, and served as an organizational spokesperson regarding advances in lupus research. He sat on multiple government and non-profit committees dedicated to advancing education, research, and funding for biomedical research.
Currently, he is a Health Scientist Administrator for the Society for Women’s Health Research. He is an accomplished scientific grant writer and journal reviewer with numerous peer-reviewed publications. For several years, he worked as an educational consultant for Pearson, Inc. (formerly Harcourt, Inc.), a major corporation that provides standardized testing for admission to graduate school.

**Education:** Ph.D., The University of Texas at San Antonio (Neurobiology); M.S., The University of Texas at San Antonio (Biology); B.A., Emory University (Psychology); B.S., Emory University (Neuroscience & Behavioral Biology)

### Research

**Research & Writing**

*Instructors: Charles Bartsch, M.A. and Dan Ewert, M.A.*

**Note:** This course will be team taught by both instructors.

This course is offered to provide students with the opportunity to conceptualize and carry out a “complete” project, on a topic of their choice, which focuses on a variety of external audiences beyond the traditional classroom. It has become increasingly important in all types of professional settings that individuals learn how to effectively communicate to their intended audience in order to achieve the outcomes they want.

The revolution in electronic communication tools has changed the way people expect to see and receive information. This has created opportunities and challenges when preparing documents, as well as presentations for classes, business meetings, and any other type of information sharing session. This revolution requires a deeper understanding of the various forms of media available to students (and professionals), and how to combine and manipulate them to achieve desired outcomes. And, because there is no formula or ‘template’ that effectively reaches all audiences, students need to learn about and practice different ways to mix information to explain research outcomes, market products, persuade policymakers, encourage citizens to take action, or convince individuals to invest time and financial resources in a cause.

This course is offered to provide students with the opportunity to complete a final project that documents both the results of their work and what they learned in the process. It focuses on the complete process of ‘project development:’ topic conceptualization and narrowing; appropriate and creative research skills (including interviewing techniques); identification and use of resources (especially primary resources); strong and effective writing skills; exposure to new media tools and information on how these tools can contribute to a final product; project design and implementation; and presentation skills.

Students are exposed to professional uses of writing and professional electronic communication technologies, and encouraged to develop a better sense of the importance of their presentation skills in a variety of settings and careers. Students are also encouraged to take advantage of primary sources available in Washington – such as federal agencies, trade and lobbying groups, Congressional committees, and embassies. This helps them to better understand the broader, professional uses of the work they complete for professors in their home institutions now – and for potential employers in the future.

Students who need to complete an independent study, or who have to report on what they learned in their internship to their home institution – and those interested in developing their ability to design and build their communication and presentation skills – are encouraged to consider this course. Not only will it guide them in developing professional presentations, it will allow them to uncover and collect important primary resources they can use in this project, and in other work they complete at their home campus.

**Instructor:** Professor Bartsch is Senior Advisor for Economic Development to EPA Assistant Administrator, where he focuses mostly on inter-agency partnerships to spark community recovery and growth. His key duties focus on area-wide planning and manufacturing communities’ revitalization strategies. He is EPA’s point person on the White House “Strong Cities/Strong Communities” economic
recovery initiative, and—as EPA’s representative—has taken a leading role in developing the Obama Administration/ National Economic Council’s emerging manufacturing investment and growth initiative. Prior to that, he was a senior policy analyst with the Northeast-Midwest Congressional Coalition, where he also staffed the Congressional Task Force on Manufacturing. He delivers training and outreach to dozens of public and private organizations around the country each year, and prepares and supervises more than a dozen research reports and articles annually on these themes, which are used by public agencies, Congressional offices, and private-sector organizations. Professor Bartsch has received The Washington Center Faculty Member of the Year Award.

**Education:** M.A., University of Illinois at Chicago (Urban Policy and Planning); B.A., North Central College, Illinois (Political Science and History)

**Instructor:** Dan Ewert is Vice President for Program Development at the AIPT-CDS, A U.S. Department of State-designated Exchange Visitor Program. His role is to seek out and develop partnerships with domestic and international organizations for the purpose of increasing international exchanges of students and professionals for a wide variety of experience-based learning opportunities. His efforts are focused mostly in Asia, where he has collaborated with the Hong Kong-America Center to establish the U.S-China Experiential Learning Initiative. In addition, he has established a wide network of partner agencies in South America, leading to increased exchanges between the United States and Argentina, Brazil, Chile and other countries.

**Education:** M.A., University of Washington (Geography); B.A., American University (International Studies and Asian Studies)
Academic Course Policies

Academic Code of Conduct

- Any violation of honesty or integrity in academic work is a serious matter of misconduct. Forms of misconduct particularly relevant to the academic course are outlined in the next section.

- Students are expected to adhere to the policies and expectations listed in their specific course syllabus and set by the instructor of their course.

- Incidents of misconduct may be reflected in a student’s final evaluation or grade and will be reported to the campus liaison or other college officials.

- The Washington Center reserves the right to impose penalties and sanctions as a result of any incident of academic misconduct, up to and including failure for the academic course or expulsion from the program.

- Imposition of sanctions will be handled according to the procedures outlined in The Washington Center Code of Conduct handbook.

- In all academic matters, the Director of Academic Affairs is the final arbiter regarding the responsibilities of the Washington Center in these matters. The determination of the Director of Academic Affairs will be communicated to the campus liaison.

Academic Misconduct

Academic misconduct includes, but is not limited to the acts listed here. The Washington Center reserves the right to impose penalties and sanctions for any incident of academic misconduct up to and including failure for the course and expulsion from the program.

- **Plagiarism**: Plagiarism is a form of academic misconduct and is considered academic fraud. It is an attempt to receive a grade or other credit that would not be granted if the instructor or others knew the full truth about the work you submitted. Plagiarism occurs when someone copies or takes the intellectual work of another as one’s own, and fails to properly reference or provide proper and fully adequate attribution to the original author of the work. Plagiarism may be either intentional or unintentional. Plagiarism may also take the form of self-plagiarism in the event of trying to submit work done for another course or program for credit without the express permission of the instructor.

- **Cheating**: The use of notes, books or electronic devices when prohibited; assisting another student while completing a quiz or exam; or providing information to another individual for this purpose, unless such collaboration is suggested by the course instructor.

- **Falsification**: The improper alteration or misrepresentation of any source, record, document or evaluation.

- **Obstruction**: Behaving in a disruptive manner or participating in activities that interfere with the educational mission of the Washington Center.

- **Absence**: Absence is the chronic failure of a student to attend his academic course, regardless of the excused or unexcused nature of the absence. Missing two or more required meetings will trigger the possibility of reduced grade or other sanctions.

- **Disruptive Behavior**: Any behavior, whether active or passive, that interferes with the environment of teaching and learning or tone of professionalism as established by the instructor or other official of The Washington Center.

Student Grievances

If a student has a problem with an instructor, the course material, class format or other aspects of the course, the student should first speak with the instructor. If speaking with the instructor is not a possible course of action, the student may contact the Courses Department to arrange a meeting with the Director of Academic Affairs. If the student wishes to make a formal complaint, it must be submitted in writing to courses@twc.edu.