

Norm Mineta Internship Immersion Program



The Internship Program and Dates

The Norm Mineta Internship Immersion Program was established by Congress to provide internship opportunities within the U.S. Department of Defense and other defense agencies for United States undergraduate students who are from economically disadvantaged backgrounds and/or are receiving financial assistance/scholarships. The program will be offered in the summer term from May 24 - August 5, 2006 (June 4 - August 12, 2006 for quarter students). Students from diverse backgrounds are encouraged to apply.

Program Components

The Norm Mineta Internship Immersion Program will consist of the following:

- ❑ Internship at the U.S. Department of Defense or other defense agency
- ❑ One evening 3-credit hour academic course
- ❑ Portfolio assignments and evaluations
- ❑ The Washington Forum, including the Presidential Lecture Series, Congressional Speaker Series, embassy visits, special briefings and tours

Qualifications

This is a competitive program. To be considered students must:

- ❑ Be officially enrolled in an accredited college or university actively seeking an undergraduate degree
- ❑ Have at least 45 academic credit hours completed towards a degree at the time of the internship program
- ❑ Have at least a 2.95 cumulative GPA or 2.95 GPA in your official major
- ❑ Be a U.S. citizen without dual citizenship status
- ❑ Pass a security clearance at the Secret level

- ❑ As defined by Congress, be economically disadvantaged and/or receiving financial assistance/scholarships

Desired Majors

- ❑ Engineering
- ❑ History
- ❑ Math/Statistics
- ❑ Computer Science/Information Technology
- ❑ Finance/Accounting
- ❑ Economics/Business
- ❑ Foreign Languages
- ❑ Science
- ❑ Communications
- ❑ Political Science/International Relations

*However, all majors are encouraged to apply.

Desired Skills

- ❑ Quantitative analysis
- ❑ Applied mathematics/engineering
- ❑ Proficiency in a foreign language
- ❑ Cost estimate/budget review/acquisitions and procurement
- ❑ Strong computer/IT skills
- ❑ Excellent written and oral communication skills

Compensation

Accepted students will receive a full scholarship covering The Washington Center's program fee, fully-furnished housing in the Washington, D.C. metro area, a weekly stipend of \$250, and roundtrip travel to and from Washington, D.C.

Application Process

Students are required to submit the following application components for review (Incomplete applications will not be considered):

- ❑ Cover letter (1 - 2 pages)
- ❑ Resume
- ❑ Official college transcript
- ❑ Copy of student's official university financial assistance award statement and/or copy of notification for financial awards from other sources
- ❑ TWC Norm Mineta Internship Immersion Application *

* Application can be downloaded at:

http://www.twc.edu/students/docs/NormMineta_app2006.pdf

Do not complete the online application.

It is preferred and recommended that students receive academic credit from their home institutions. Students who cannot arrange credit may omit the campus sponsor agreement. If your institution is not affiliated with TWC, but you would like to receive credit, please contact us.

For questions about the program or application process, contact Ajay Ojha at ajayo@twc.edu.

Applications can be faxed to Karen Lopez at 202-336-7609, scanned and e-mailed to karenl@twc.edu or mailed to: The Washington Center, re: Mineta Program, 2301 M Street, NW, 5th Floor, Washington, D.C. 20037.

Please contact your campus liaison to inform him or her of your intent to apply.

Application Deadline for summer 2006:
February 3, 2006